



GYANKOSH

A Global School

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District: Mahendergarh-123 029, Haryana
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KANHAIYALAL MAHADEVI SINGHAL FOUNDATION

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(A unit of Young Minds Collective)



PROSPECTUS
2022



GYANKOSH

A Global School



FROM THE DESK OF CHAIRMAN
KANHAIYALAL MAHADEVI SINGHAL FOUNDATION

FOUNDERS

In 2021 two Kolkata based industrial houses, one headed by Sri Bhagwan Das Agarwal and another headed by Sri Puranmal Agrawal & Sri Suresh Kumar Agrawal of MSP Group met to discuss the need of establishing a school in Mahendergarh District of Haryana in the fond memory of their late grandparents. The consensus was that the district of Mahendergarh needed an institution where traditions of the ancient Gurukul system strike the right balance with state-of-the-art educational technology.

The industrialists were unanimous in their view that the education system should be different from the prevalent system. There would have to be an attempt to provide more autonomy in the Teaching-Learning process. Thus, in the year 2022 was born GYANKOSH -A Global School, the brainchild of the Kanhaiyalal Mahadevi Singhal Foundation, a registered Trust. It launched GYANKOSH -A Global School for meeting educational needs of children from adjoining villages of Kharkhara, Mahendergarh, Haryana so as to offer Primary, Middle & Secondary Education in the disciplines of Science, Commerce and Humanities.



Dear Parent/Guardian,

The choice of school for your child is a very important one.

We hope that you find the information within this prospectus helpful. If you have not already visited our school, we would encourage you to do so, so that you can learn more about GYANKOSH- A Global School.



All the staff at GYANKOSH-A Global School bring great commitment and professionalism to their job of teaching and caring for children. If you decide to choose our school for your child, we look forward to working in partnership with you and hope that you and your child will be very happy. We shall cherish your partnership and cooperation in all endeavours of our life.

We shall introduce blending the rural population with modern technology to create a unique computer based education. We shall provide such programs which aim to give students the necessary skills and knowledge to organize and manage computers effectively so as to harness the benefit of Information Technology. Lots of opportunities are opening in it. Our Mission is to provide quality education to all spheres of society. I have full belief that very soon the strength of students as well as of the faculty will grow up.

Please contact us if you would like to arrange a visit to the school or if we can be of further help in any way.

Yours Truly,

Bhagwan Das Agarwal

GYANKOSH

A Global School



FROM THE DESK OF FOUNDER
KANHAIYALAL MAHADEVI SINGHAL FOUNDATION



Dear Parent/Guardian,

I am extremely happy to be associated with GYANKOSH -A Global School set up by Kanhaiyalal Mahadevu Singhal Foundation of which I am one of founder members. At GYANKOSH -A Global School we make an endeavour to nurture our students' dreams. We ensure that they enjoy their academic pursuit in best possible manners so that they cherish their most glorious years spent in the safe environments of school. Who does not love his/her childhood memories in school ? Yes ! everyone Indeed ! These are savoured forever. It is my privilege to be associated with such a school which value earnestly the privilege you have given the school or intend to give the school in taking care of your children's educational needs.

Our utmost priority has been Child Safety and Child Care while formulating school policies and we always ensure that this leads to our children's happiness which in turn transforms the kids into happy learners. Please do not hesitate to get in touch with us or our Admissions Team in case you require any further clarifications because we are here to serve you.

The challenging task of nurturing tender minds and harnessing mature ones is being carried out with dedication and efficiency by teams of talented teachers. The three pillars of Patience, Persuasion and Perseverance enables the GYANKOSH -A Global School team to scale stupendous heights and achieve the impossible.

We aim to develop the spiritual temper of the students by fostering the qualities of integrity, honesty, trust, tolerance, humanism and compassion. We inculcate in the students the desire to learn and for any learning that becomes a desire will ultimately become a delight.

The GYANKOSH -A Global School is teacher driven. The teachers are powerhouses of information, aptitude and activity. The management supports the staff in all its endeavours. We also rely on the powerful role of the parents who play in supporting and respecting the endeavours of the school. I trust that the parents in tandem with the staff will help the children grow into self-respecting and courageous torch bearers of our nation.

Yours Truly,

Puranmal Agrawal

GYANKOSH

A Global School



FROM THE DESK OF VICE CHAIRMAN
KANHAIYALAL MAHADEVI SINGHAL FOUNDATION



Dear Parent/Guardian,

It gives me immense pleasure to be a part of the school which values the Indian culture & heritage. The School believes in the inherent strength of each individual irrespective of cast & creed. At GYANKOSH-A Global School, one realizes that despite the unrelenting pressure of work and exacting schedules, everyone manages to make time for thinking, reflecting and exploring the possibilities of providing holistic education to Children. Our aim is to prepare individuals who are confident, can make independent decisions and exhibit leadership qualities. It is our earnest endeavour to train students to be able to strike a harmonious balance between scientific and linguistic abilities resulting in top honours in the Board examinations.

At GYANKOSH-A Global School well qualified, experienced teachers support pupils' learning by providing personal and pastoral care. Our trained staffs also give guidance to students about the most suitable courses in higher education and careers beyond it.

I believe that GYANKOSH-A Global School is an exceptional school that has a beautiful infrastructure, provides excellent teaching and learning opportunities and prepares students for life at Universities and beyond.

Yet, there is a lot more to be done as learning is an ongoing process. There are new challenges before teachers and education managers. At The GYANKOSH-A Global School, I would say that the journey has just begun and there is much more to be done as yet.

Yours Truly,

Suresh Kumar Agrawal

GYANKOSH

A Global School



FROM THE DESK OF DIRECTOR
GYANKOSH - A Global School



It is my privilege to be part of a world standard school, GYANKOSH -A Global School where, to ensure all-round development of a child every honest effort is made to bring out his/her inherent talents for nurture and caring.

The GYANKOSH-A Global School is a school with a difference, a place where the learning environment is reinforced with activity based skills that develop in children a sense of confidence in their abilities. Co-curricular activities cultivate and strengthen a sense of sportsman- spirit and fair-play in children. It provides a platform for healthy competition in a friendly atmosphere respecting each other's abilities.

The school has qualified and experienced teaching staff, who ensure that children receive the same love and care which they receive at home. Each child is treated as a unique individual with special talents.

Care is taken to create an environment where a child will learn and also understand his/her responsibilities towards peers, family and society. The dedicated administrative and support staff ensure that all systems function as single cohesive unit with a single goal and vision,

Education is a process that continues throughout various steps of man. At the GYANKOSH -A Global School we ensure children get the best start to their future careers so that they could become useful citizens of India.

Rajesh K Jha

GYANKOSH

A Global School



FROM THE DESK OF CEO
GYANKOSH - A Global School



The best part of my life began from the day I joined "GYANKOSH- A Global School". This is a happy beginning in a school where the children feel safe and content. There is a 'Feel Good' factor that is present in every part of the school. The teacher - student relationship is beautiful and there is a strong bonding between them. The family - school relationship is also something that the school cherishes. It is this feeling of bonhomie that constantly nourishes all its members, be it students, teachers, administrators or management. This unique school environment is the main driving force for imbibing the, 'essential values' in students that make them mature and responsible human beings, ready to serve the society and country.

We aim to instil a philosophy of acquiring and converting Knowledge into individual wisdom. We consider it our primary duty to ensure that learnings always remain enjoyable to the students. The steep competition in all spheres of modern life is a well known fact and keeping that 'in mind' we rely on certain practices; such as emotion, health, time and career management etc. Besides, we also try to identify and develop the student's special aptitudes in sports and co-curricular activities. We observe and identify the areas where a student can excel in future before providing appropriate support in that direction as we believe, that is the best way to make students future-ready in true sense.

Rakesh Kumar



OUR MOTTO



"यत् भाव तत् भवति"
"Yad Bhavam Tad Bhavati"

अर्थ / Meaning :
आप जैसा सोचते हैं वैसा ही बन जाते हैं
"You become, what you believe"

GYANKOSH -A Global School

We are passionate about offering children an exciting, stimulating and rich curriculum, based on real reasons for learning. We hope that you will share with us, the belief that every child should have the opportunity to meet their potential and develop the academic, creative, social and spiritual skills that will enable them to fulfil a happy and prosperous life. GYANKOSH -A Global School aims to provide a comprehensive, skill-based education to girls and boys at the pre-primary, primary, secondary levels. To begin with, the guiding light of the school is its motto "Yad Bhavam Tad Bhavati" or "You become as you think", the students are encouraged to explore, reach out, and seek answers for themselves. The teachers are encouraged to innovate unique balance between the richness of Indian tradition and culture and the challenges posed by the new technology-driven environment. Thus School focuses on to prepare dynamic and caring citizens of tomorrow to meet the challenges of a global society while retaining their traditional values.

Our future aim is to make the school a centre of excellence in education which, "in keeping with the rich heritage of India, will strive for the simultaneous development of body, mind and soul, and endeavour to create compassionate, responsible and innovative Global Citizens, committed to the development of humanity".



OUR VISION STATEMENT

Our school will have:

- A warm atmosphere
- A rich curriculum
- Pupils who love to learn and who live our Indian values

At GYANKOSH -A Global School, we aim to:

- develop every child's potential
- nurture a life-long love of learning
- create an exciting environment
- encourage independent thinking
- provide opportunities that challenge
- prepare every child to make a difference
- ensure self-esteem and confidence are high
- share hopes and encourage optimism and self-belief
- provide opportunities to reflect on life and learning
- ensure everyone has a voice and an opportunity to be heard
- encourage good health and well-being for all

At GYANKOSH -A Global School, we value:

- Tolerance, equality of opportunity and empathy
- Individuality
- Respect for others and their values
- A partnership with Parents and Guardians
- An understanding of rights and responsibilities within the school, community and beyond
- The opportunity to learn from others, whatever their caste, creed, colour or culture

OUR INDIAN VALUES

- Selflessness
- Generosity
- Empathy
- Forgiveness
- Curiosity
- Honesty
- World a Family



OUR SCHOOL

Our school enables pupils from the age of 3 years onwards to meet the challenges of an education that will prepare them for life in the 21st century. We use a wide range of styles and resources to excite, motivate and challenge our young pupils to succeed.

We aim to give every child, irrespective of their background or their circumstances, the support they need to:

- be healthy
- stay safe
- enjoy and achieve through learning
- make a positive contribution to society
- achieve economic well-being.



We are a school that serves a community with pride. Please take the time to visit our school to see just how exciting GYANKOSH -A Global School is.

In Primary Classes, we provide a wonderfully stimulating, supportive and happy learning environment to our children. Our children learn through play and engage in adult-led and child-initiated activities. All children have opportunities to explore and investigate, developing their social, communicative, problem solving and creative skills both indoors and outside.

Every child is valued, and we take pride in knowing our children well, taking time to observe how they play and in planning activities with a secure understanding of each individual child's needs and interests.

We care about children's 'Early Years' education and know that getting it right is crucial in providing the building blocks for their future. We believe, it is essential that children obtain the key essentials that will support them throughout their time in education. We are committed to maximising this stage by providing a skilled team and a child-centred curriculum that puts structured method at the heart of all we do.

Well-planned play, both indoors and outdoors, is a keyway in which young children learn with enjoyment and challenge. Children do not make a distinction between 'play' and 'work' and neither do adults.

We invite parents/guardians to meet with teachers daily as they drop their children off in the morning and pick them up at the end of the day. We have information boards outside, outlining the learning opportunities for the day. We believe that this partnership provides the best start for children and parents.



STARTING SCHOOL

EARLY YEARS FOUNDATION STAGE

This term is used to refer to the stages of children's development from birth to five years old.

The Early Years staffs works closely together to ensure every child's entry into school is as smooth as possible. The 'open plan' environment promotes the children's learning through independent and supported activities both inside and outdoors. Our learning environment enhances the children's prior experiences and their individual interests, ensuring that learning is purposeful and relevant to them.

Children start school in the April of the academic year when they are three years old. It is a mandatory requirement that parents provide a copy of their child's Birth Certificate when they complete an Admissions Form.

Children at Nursery Stages start school on a part-time basis for the first few weeks of the term. This enables the staff to get to know the children and their parents / guardians, establishing those all important relationships. It also helps the children adjust to a new environment, feel secure and settle quickly. All our Early Years' staff strive to ensure that every child's needs are met using a personalised learning approach.



Children from other settings are also given the opportunity to visit upper classes prior to starting in April.

During the term prior to your child starting Class Nursery, parents are invited to a 'Starting School' meeting and stay and play sessions, where you and your child will have the opportunity to meet the Foundation Stage staff, play in their classroom and ask any questions.

The 'stay and play' sessions offer your child the chance to spend time in their learning environment with their new classmates and the Foundation Stage staff. Parents are also offered a home visit from our Early Years staff, which is a great opportunity for us to get to know you and your child.



SCHOOL UNIFORM

School clothes should be practical and neat. The uniform can be bought through the school, although other items such as ties, winter clothes, book bags etc. may be ordered through the school office. Our children always look smart and are a credit to their parents and the school.

Our pupils are asked to wear uniforms as follows:

Formal uniform:

- White full sleeved shirt with navy blue coloured tie with logo on top of it.
- Under formal uniform is navy blue coloured skirt and navy blue/grey coloured blazer.



Summers:

- Light blue shirt with dark blue lined checks and attached tie, navy blue skirt (for girls)
- Navy blue trousers (for boys from class 6-12) and Navy blue shorts (for boys from class 3-5).

Winter:

- Only PT dress is worn along with navy blue sweater with school logo.

PT Dress:

- Shirt with logo and tracks- of the colour of the house of student.

To ensure the smooth running of our classes and to cause of stress (to all) ,we ask you to ensure that all your child's items of clothing are labelled clearly with school logo & name. The wearing of jewellery to school is not allowed and children are asked to only wear stud earrings (one in each ear) if they have their ears pierced. For ,earrings must be removed for PE unless you sign a disclaimer ,available from the school office.

The school's Physical Education (PE) uniform applies to all school clubs and those provided by outside agencies on the school premises.

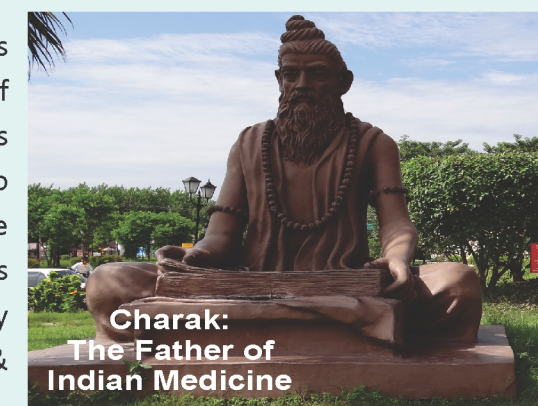
HOUSE-SYSTEM

The House system aims to give students an identity and sense of pride in a supportive, secure environment. The Houses provide for positive competition and a closer rapport between students and teachers. They also aim to help students to adapt the culture of School.

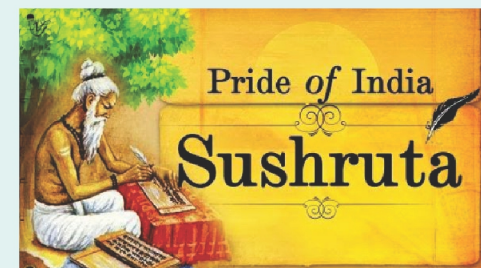
We place a high value on learning about working as a team and the benefits of good behaviour, so the School House System is an important part of student life. Your child will join one of the four schoolhouses. The houses are named after the four Indian Rishis **CHARAKA, SUSHRUTA, NAGARJUNA & KANAD**. Students of each house will have separately coloured trousers & dresses representing the house which they belong to. With a common goal of building a sense of unity and learning as a team, all houses strive to inculcate the most mindful values amid students.



1. CHARAKA HOUSE- named safter Rishi Charaka, who was borne 5000 years ago and is considered as the father of ancient Indian science of medicine famously known as "AYURVEDA". He was considered the first-ever physician to preface the idea of digestion, metabolism, and immunity. He elaborated in his book Charaka Samhita, the body functions because it comprises three dosha or principles, namely movement (vata), transformation (pitta), and lubrication & stability (kapha).



He proved and established the fact that illness is caused when the balance amongst the three doshas in a human body is disturbed. To restore the balance, he prescribed ayurvedic medicines.



2. SUSHRUTA HOUSE- Sushruta was an ancient Indian scientist, physician, and father of surgery. He was famous for his book "Susruta Samhita". He investigated human anatomy with the help of a dead body. In his book, he mentioned over 1100 diseases including fevers of 26 kinds, jaundice of 8 kinds, and urinary track complaints of 20 kinds. In the above classic book, he has also



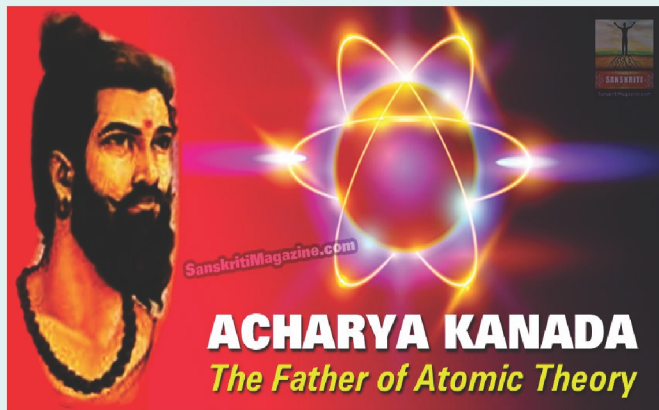
described & mentioned more than 760 plants and its various parts such as roots, bark, juice, resin, flowers, etc. as remedies. He is considered as one of the greatest and ancient Indian Surgeon who performed various complicated surgeries including that of EYE CATARACT.

In Susruta Samhita there is a description of 101 different instruments used in surgery. He has also described the procedures of some of the complicated & serious surgeries involving taking the foetus out of the womb, repairing the damaging rectum, removing stone from the bladder, and many more.]

3. NAGARJUNA HOUSE- Nagarjuna was a metallurgist and alchemist born in the 10th century in the village of Daihak near Gujarat. The main aim of his experiments was to change base elements into gold, just like the alchemists do in western society. His dedicated research for twelve years produced maiden discoveries and inventions in the faculties of chemistry and metallurgy. Textual masterpieces like "Ras Ratnakar," "Ashraya" and "Rasendramangal" are his renowned contributions to the science of chemistry.



Though he was not successful in some of his dedicated fields of experiments but he did succeed in making an element with the characteristic of gold-like shine. Even today his technology is applied in making so called Artificial Jewelleries. In his book, Rasaratnakara, he has explained the methods for the extraction of metals like gold, silver, tin, and copper.



4. KANADA HOUSE : Kanada, also known as Maharshi Khand was an ancient Indian natural scientist and philosopher who founded the Vibhishana school of Indian philosophy that also represents the earliest Indian physics. His birth name was Aulukya. He got the name Kanad because even as a child, he was interested in very small particles called "kana". He formulated the theory of atoms 2500 years before John Dalton's discovery.

Kanada was walking with food in his hand, breaking it into small pieces when he realized that he was unable to divide the food into any further parts. From this moment, he conceptualized the idea of a particle that could not be divided any further. He termed that indivisible matter parmanu or anu (atom).

According to Acharya Kanada an object at rest tends to stay at rest and object in motion tends to stay in motion with the same speed and in the same direction unless acted by an unbalanced force. Acharya Kanada discovered the Laws of motion first even before Newton. The great Acharya had described in Vaisheshika Sutra in 600 BCE the relation between force and motion.

LOST PROPERTY

We do not have a central lost property box. We do, however, encourage parents to label their children's clothes, especially jumpers. If your child does lose an item, please talk to their class teacher as soon as possible.

OUR SCHOOL DAY

08:45 – 10:30 – First session

10:30 – 10:45 – Break

10:45 – 12:15 – Second session

12:15 – 12:45 – Lunch-time

12:45 – 15:15 – Third session

15:15 – 16:15 – Shram - Daan (Labour Donation)

A member of staff is on each playground from 8.40 am and a teacher is on the playground at the end of every day as the pupils leave school. The Head of School is often either on playground before and after the school day, if you would like an informal chat with him / her.

ARRIVING AND LEAVING

The safety of children entering and leaving the school site is of paramount importance. In order that children are not exposed to danger unnecessarily we ask parents to comply with the following arrangements at the beginning and end of the school day.

Child will be allowed to go home from school with another parent or other adult, or will be travelling home in a different way from normal only with the permission of their parents/guardians. Parents/Guardians must send a note or telephone to tell the school office.

Children should not arrive at school earlier than 8.40 am, as direct supervision is not available before that time. Please do not park in the entrance to the car park as this makes it difficult for other cars to enter/exit. All children should be collected within half an hour from closure.

EATING AT SCHOOL

We have Healthy School status. Children are allowed to bring in fruit to eat during morning break. Sweets, Fizzy drinks (carbonated), and chocolate bars are not allowed.





Lunchtime supervisors ensure that the children are looked after at this time of day and take good care that any disputes or fallouts are quickly resolved. From time to time, minor accidents happen where first-aid needs to be given. If this is the case, your child will come home with a form to briefly explain what happened and how it was treated.

ATTENDANCE AND ABSENCE

We are required to set a target for overall absence. Sometimes schools will also be required to set targets for pupil groups whose absence exceeds a given threshold (e.g. 'persistent absentees' with 20% or more absence). If a child's attendance falls below 90%, parents will be contacted if there is not a reasonable explanation for this. We work closely with an Educational Welfare Officer who also monitors attendance at the school.

If for any reason, your child is unwell, please contact the school to let us know as soon as possible. If we do not hear from you, we will telephone/text you that morning to find out why your child is absent. On their return, please write a brief note explaining the reason for their absence, and any details the class teacher may need to know.

HOLIDAYS

Subject to the Government's guidelines School will remain closed as follows:

- Summer : 1st June to 30th June
- Winter : 1st January to 10th January

In all practicable cases School Holiday will be notified one day in advance, in the first instance. A list of school holidays for the current year is available from the school office and on the web site. This list will help you to plan your own holidays to coincide with school holidays as far as possible, thus avoiding any loss of schooling for your child. Please do come and see the Head of School to discuss any arrangements which have already been made.

- From 1 April 2022, the Head of School is unable to agree leave of absence during term time.
- Where leave of absence is not agreed and you take your child out of school, the absence will be recorded as unauthorised.

We are committed to providing the very best education possible for your child. There is a close link between attendance and progress.



THE CURRICULUM

NATIONAL CURRICULUM

At GYANKOSH- A Global School, we deliver the full National Curriculum along with Personal, Social and Health Education (PSHE). It is our aim that every child develops their full potential, and the curriculum is delivered with these aims in mind. Our planning ensures that pupils have a wide range of experiences that inform, excite and prepare them for the next stage of their schooling, and which provide a foundation for life-long learning.

We teach the following subjects depending upon the classes:

- English
- Hindi
- Sanskrit
- Mathematics
- Science & Technology
- History
- Information Communication Technology (ICT)
- Geography/ Civics/ Social Science & Others
- Art & Design/ Music/Physical Education (PE)- optional

COLLECTIVE WORSHIP

The aim of collective worship is:

- To enable children to consider spiritual, moral and social issues
- To enable children to explore their own beliefs and those of others
- To encourage participation and response
- To develop an understanding of the worship of God
- To develop a sense of awe and wonder

RESIDENTIAL / EDUCATIONAL VISITS

We are committed to providing out-of-school learning opportunities for our children. Educational visits enable us to take children's learning onto a higher level and provide them with learning experiences that they will be telling their grandchildren about.

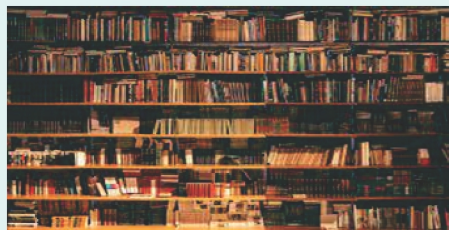
Alongwith the range of day trips we plan to support the curriculum, we also arrange a residential trip for our primary classes.





HOMework

Homework is offered weekly for the children to complete, and the amount depends on the ability and age of the children in question. Homework such as reading, multiplication tables and spelling are areas that home can support at all times. If you have any questions as how to support your child in best way, your son's or daughter's class teacher will be able to help. Hearing your child read and encouraging them to practise their multiplication tables, are also important ways in which you can help your child with their learning.



LIBRARY

The school has a well-equipped library that the children use to support their learning in school. There are also extensive book corners in the class where the children can borrow books to take home and read at their leisure.

SAT'S (STANDARD ASSESSMENT TESTS)

According to Syllabus and its contents SAT's (Standard Assessment Tests) on various Term e.g. Term I, Term II & Term III onwards are under taken wherein teachers record a level for reading, writing and maths based on the evidence from their work. These scores are not published, but your child's teacher will share their progress with parents. This is informal.



Sometimes, the children are tested in a more formal way. They take exams in Maths, English and SPAG (Spelling, Punctuation and Grammar). The children are tested on a range of skills and knowledge that have been learnt throughout their school career. We ensure that the children are well prepared for these tests, which might mean some extra homework in the build-up. Pupil's results are published. These results are used by the local authority to judge the effectiveness of the school. For the children, it is just one of the many ways in which we monitor their progress.

The results from these tests are good indicators to progress and will be shared with you during the academic year.

PARENTS TEACHERS MEETINGS

At GYANKOSH A Global School, we believe that everyone should have a voice. Our School Council makes arrangements of PTM (Parents Teachers Meeting) at frequent intervals so that everyone has an opportunity to share their thoughts and views.

Objectives of PTM at the School

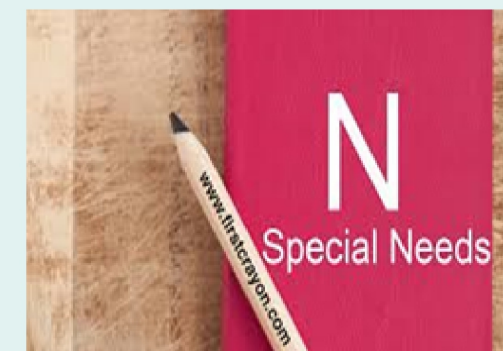
- An inclusive, structured, meeting time for discussion and decision-making
- An opportunity for children to raise issues and concerns through parents
- An opportunity for staff to consult all pupils

Our School Council will -

- Help children develop responsible attitudes
- Improve behaviour
- Create a feeling of belonging, encourage listening to others and develop self- confidence
- Improve pupil/teacher relationships
- Give children hands-on experience of curriculum issues

EXTRACURRICULAR ACTIVITIES

At GYANKOSH -A Global School we are committed to creating opportunities for all our pupils. We provide a wealth of extra-curricular activities for children of all ages before, during and after school. We offer a diverse range that makes use of the most of our excellent resources and staff knowledge and expertise.



SPECIAL EDUCATIONAL NEEDS (SEN)

At GYANKOSH -A Global School, we make provision for pupils with a wide range of needs: learning, physical, emotional and behavioural. We meet the needs of these pupils through careful planning of lessons, specific resources alongside our highly skilled team of teachers and teaching assistants. Our Head of School is the Special Educational Needs Coordinator, to ensure that all children get the support that they need for their learning. He/She works with parents, staff and pupils as well as other agencies such as the Educational Psychologist service to ensure that the best possible opportunities are provided for every child with special needs.

We do all we can to ensure that all pupils, regardless of any special need, are fully involved in school life. We have an excellent and proven record with our pupils who encounter some form of difficulty with their learning. We believe that the key to this is building a strong and trusting relationship with parents and professionals.





PUPILS WITH DISABILITIES

At GYANKOSH -A Global School, we are committed to ensuring equality of education and opportunity for disabled pupils, staff and all those receiving services from the school. We aim to develop a culture of inclusion and diversity in which people feel free to disclose their disability and to participate fully in school life. The achievement of pupils with disabilities is monitored and we use this information to ensure inclusive teaching. We make



reasonable adjustments to make sure that the school environment is as accessible as possible. At GYANKOSH -A Global School, we believe that diversity is a strength, which should be respected and celebrated by all those who learn, teach and visit here. If you have a child with a disability, please contact us and we will be happy to talk to you about what we can offer. We endeavour to accommodate any pupil, ensuring that they are fully involved in school life. Some examples of how we do this are:

- Promotion of positive attitudes amongst the whole school community
- Provision of specialist furniture and equipment e.g. a writing wedge / Wheel Chairs

PARENTS AND GUARDIANS

HOME/SCHOOL PARTNERSHIP AGREEMENT

An effective education is based on a good relationship between home and school. It values the ability of both partners to work together to support the child. We firmly believe in this, and always encourage parents to take a full and active part in their child's schooling.

When children start school, we ask parents to carefully read and sign documents which states our commitment to you and the commitment that we ask you to make for your child. It also asks children to take responsibility for what is expected of them to maximise their learning.

PARENTAL HELP - EVERYONE HAS A SKILL!

We are very keen to encourage parents into school. Whatever your strengths, teachers are very grateful for help and children can only benefit from the additional support. We invite Groups of parents into school every term, which are known as Parent Forum Groups, wherein we discuss various school issues. If you are interested in joining one of these Groups, please contact the school.

REPORTING TO PARENTS

At the end of each academic year, each child will bring home a written report. This will include information about the progress made and targets for the future. Parents are offered two consultation evenings throughout the year to discuss their child's progress in each subject. We have a Monitoring and Assessment policy, which is reviewed regularly and set targets for every child.

PARENT SUPPORT ADVISER

We have access to a Parent Support Adviser who works with families to support them in ensuring pupils achieve their potential in school. This includes improving attendance, punctuality, providing parenting skill training and raising self-esteem. Their contact details can be obtained through the school office.

COMMUNITY COHESION

Community cohesion lies at the heart of what makes a strong and safe community. It must be delivered locally through creating strong networks, based on principles of trust, and respect for local diversity, and nurturing a sense of belonging and confidence in local people. Effectively delivering community cohesion also tackles the fractures in society which may lead to conflict and ensures that the gains that communities bring are a source of strength to local areas.



BEHAVIOUR AND REWARDS

Behaviour in the school is good. There is an emphasis on encouragement and reward for positive behaviour, helpfulness and hard work. Everything worthwhile is a cause for celebration and poor behaviour is dealt with quietly but firmly. We will raise any concerns if we have and hope parents will come and talk to us if they also have any worries.

We have a simple set of rules and expect pupils to:

- follow school, class and playground rules
- follow instructions when directed
- show respect for others and their property
- do their work to their best of ability and allow others to do the same
- ask permissions before leaving/entering the room
- actively support each other's learning



At school positive, descriptive praise and encouragement are given to promote high standards of both work and behaviour. These are acknowledged periodically in school functions and programmes wherein rewards are given for the recognition of:

- Team Work
- Helper of the Year
- Tidiest class room
- Highest class attendance
- Good Playground behaviour (Gold Awards)
- Head Teacher Awards for good behaviour and attitude in class
- Excellent standard of work
- Special achievements of any other



HEALTH AND SAFETY

We aim to maintain a high standard of hygiene and children are encouraged to wash their hands after going to the toilet and before eating. Inhalers which are sent to school by parents/guardians should be clearly labelled with the child's name and instruction in its use should be given to the child's teacher.

The whole school is a non-smoking area. Dogs are not permitted on the site (unless they are guide dogs).

The school has a full Health and Safety Policy available on request from the office.

MEDICINES IN SCHOOL

The administering of medicine to a child is the responsibility of the parent. If the parent is unavailable during the day, then a medical form must be completed, giving permission for a member of office staff to administer the medicine. All medicines must be sent into the school office in the original container and should not be decanted into another container. Medicines MUST NOT be kept by the pupil. The medicine must clearly state the child's name and the exact dosages and timing required as well as the name of the medicine. Should the dosage of the medicine change, a new permission form will be required. A Medicine Log is kept in the school office and must be signed by the parent at the end of the school day when the medicine is collected. A member of trained staff will administer the medicine if absolutely necessary and another member of staff will sign to show they have witnessed it.

MEDICAL CHECKS

As per Government and relevant Ministry's Guidelines & Procedures prescribed, child's eye-sight, weight and general development are tested by experts. Children also have their weight measured by the school nurse, which may be a national initiative. Your child's hearing abilities will be tested. Parents may request

a hearing test at other times if they have a concern. If any problems are detected during these tests, parents will be notified as soon as possible and referrals will be made to specialists.

As in all schools, outbreaks of head lice are all too frequent. Please check your child's hair regularly, and if you do suspect your child has head lice, please treat them with a product from the pharmacy or use the conditioner and wet-combing method. If we discover a child has head lice, we naturally contact the parents and inform them. We request the parent collects the child from school to treat them as soon as possible.

ACCIDENTS IN SCHOOL

Accidents unfortunately happen in school from time to time. In the event of your child having an accident, you will be contacted and medical attention will be sought. Our staff are trained in First-Aid. Details of any accidents are sent home with the child. Serious accidents requiring medical/hospital treatment are recorded on official forms which are sent to requisite authorities as per laws.

POLICIES

Copies of all policies are available on request from the school office

CHARGING POLICY

We do not charge for any of the resources or books that we use in teaching, however, from time to time there are additional charges where we require a voluntary contribution. Examples are:

- Residential Visits
- Educational visits off the site
- Musical tuition/Physical Education/ Art-Design-Drawings

While we cannot insist parents contribute, we ask that every effort be made. We take great care to ensure that the activities support your child's learning and keep costs to a minimum. However, if donations do not meet the cost, we may have to revise our plans.

BEHAVIOUR / DISCIPLINE POLICY

Behaviour of pupils at GYANKOSH -A Global School is very good and is often commented on by visitors. Children have many opportunities to play together and develop friendships. Our Behaviour and Discipline Policies are regularly reviewed and are based on praise and reward systems as well as clear sanctions. Sometimes children misbehave. If this happens, we ensure you are informed and if appropriate, asked to meet with the teacher, or a more senior member of staff. Our aim is to keep you informed so that, together, we can support your child in improving their behaviour.





SAFEGUARDING CHILDREN STATEMENT

The school Governing Body are accountable for ensuring effective child protection policies and procedures are in place in accordance with guidance if any issued by the Local Authority/ Board/Government/Ministry.

HOW TO MAKE A COMPLAINT

We hope that any complaints which parents may have can be resolved by the school. Therefore, in the first instance, these should be made to the Head of School. In most cases, complaints can be dealt with at an informal level. However, if they cannot be resolved in this way, there is an arrangement that should be followed.

The parent should submit the complaint in writing to the Secretary of the Board of Trustees who will acknowledge receipt of the complaint and inform the Board of Trustees that a complaint has been received. If the matter cannot be resolved by the Governing Body of the trust, the complaint can be referred in writing to the Local Authority, which will arrange for an investigation to take place.

If you require any detailed information on the Complaints procedure, full details are available on request from the school office. A helpful leaflet is available from the office.

EQUALITY OF OPPORTUNITY, GENDER, DISABILITY AND ACCESS

All the staffs work very hard to ensure that all pupils are given the same opportunities and are able to access these. This is regardless of gender, race, religious background, financial circumstances or disabilities. We firmly believe that this is essential to promote a fair and just school. The school has a Gender Equality Scheme, Disability Equality Scheme and Accessibility Plan, which all include action plans and are reviewed every three years. A copy of these can be obtained from the school office.

EMERGENCY CLOSURE OF SCHOOL

On very rare occasions, the school might have to close. The most likely reason for this would be due to heavy rains/cold/heat or other adverse weather conditions. If staffs who live at some distance from school cannot get to school, we may have to close. If this is the case, we will do the following.

We will announce this on our website and through Parent/Guardian Mobile Call/SMS /Mail or any other means of communication. If you have found out that the school has closed, we would be grateful if you could contact friends who have children at the school.

DATA PROTECTION

When a pupil is admitted to the school, information is collected under the Education Regulations if any of



The relevant Board. It will be held securely and only be disclosed to staff in the school, the Education Department and the Social Services Department. We will not give information about you or your child to anyone outside the school without your consent unless the law and our rules permit it. However, if required by law to pass some of your information to the Local Authority (LA), /Government and concerned Ministry and the Department, we shall be bound to do so.

STAFF / ASSISTANTS

The School will provide best of well qualified Teaching Staffs/ Office Staffs/Support Staffs.

SCHOOL CONTACTS

The office is open during school hours. It is important that the school has a telephone number where you can be contacted during the school day in the case of an emergency, and the name and telephone number of your child's doctor. If there is any change in this information, please notify the school office immediately.

THE GOVERNING BODY

The role of the governing body is to ensure that our school provides an effective education to your children and meets all the statutory requirements. This is a huge task, and our trustees as governors are committed and hard working. The day-to-day management of the school is delegated to the Director /CEO-Chief Executive Officer and the Board of Trustees act as critical friends to support any school improvement.

SCHOOL TRUSTEES / GOVERNORS

Sri Bhagwan Das Agarwal
Sri Puranmal Agrawal
Sri Suresh Kumar Agrawal

SCHOOL ADMINISTRATION

Sri Rajesh K Jha, Director
Sri Rakesh Kumar, Chief Executive Officer

If you need to contact any of the above, please do so via the school office:

Contact No : +91 90503 16431/94163 16431
Email : contactus@gyankoshschool.org
Web : www.gyankoshschool.org



OUR SCHOOL PRAYER

प्रभो!देहि विद्यां सुबुद्धि प्रदेहि
बलं - देहि सुकर्माणि कुतुर्भ
प्रभो! देशभक्तिं सुविधां च देहि
सदा सद गुणानेव देव प्रदेहि

प्रभु हमें ऐसा वर देना ,जिससे जीवन सभ्य बने ।
अज्ञान-तिमिर मिट जाये मेरा,ज्ञान-प्राप्ति कर्तव्य बने ॥
प्रभु हमे ऐसा वर देना..... सभ्य बने

प्रभु हमें ऐसा वर देना ,ज्ञानकोष में वृद्धि बने ।
कर्तव्य बोध का भाव जगे,व चरित्र हमारा दिव्य बने ॥
प्रभु हमे ऐसा वर देना..... सभ्य बने

प्रभु हमें ऐसा वर देना ,जगहित में समर्पित हो जाऊं।
जगत हमारा भव्य बने, ज्ञानज्योति को फैलाऊं॥
प्रभु हमे ऐसा वर देना..... सभ्य बने

प्रभो! ज्ञान गंगा-तरंगे नवीनैः
समस्तं विभेद हर त्वं जनानाम्

प्रभु हमें ऐसा वर देना ,संवल मेरा सत्य बनें।
परहित में संलग्न रहूं मैं ,ममता मेरा लक्ष्य बने॥
प्रभु हमे ऐसा वर देना..... सभ्य बने

प्रभु हमें ऐसा वर देना,"यत् भावो-तत् भवति" बने।
ज्ञानकोष सतत् भरा रहे, श्रमशील मेरा स्वभाव बने॥
प्रभु हमे ऐसा वर देना..... सभ्य बने

प्रभो!त्वं पितासि,तव मेवासि माता
वयं बालकः बालिकांस्त्वं नमामः
त्वमेवासि विश्वस्यकर्ता विधाता
त्वमेवासि बन्धुः त्वमेवासि भर्ता

प्रभु हमें ऐसा वर देना ,मन सतत् हमारा नम्य बने ।
नैतिकता कण-कण थापित हो, हृदय हमारा नम्र बने ॥

प्रभु हमें ऐसा वर देना,ज्ञानकोष हमारा भरा रहे ।
संवल मेरा सत्य बने ,प्राण-दीप सर्वथा जला करे ॥

प्रभु ! हमें ऐसा वर देना
प्रभु ! हमें ऐसा वर देना
प्रभु ! हमें ऐसा वर देना.....

रचनाकार : -

श्री अशोक झा ,
साहित्य अकादमी विजेता